WRIGHT RUNSTAD &COMPANY

Tenant Bulletin

Edna Lucille Goodrich Building Office
7345 Linderson Way SW, Suite 1000
Tumwater, WA 98501
Telephone: (360) 528-4020
www.elgbuilding.com

Date: 11/18/2026
To: Edna Lucille Goodrich Tenants
From: Christy Carkeek, Property Administrator
RE: **Holiday Building Closure - Thanksgiving**



Thursday, November 26th and Friday, November 27th

The Edna Lucille Goodrich Building will be closed in recognition of the Thanksgiving holiday as designated by State of Washington Statute. A few notes about the building closure:

- Security: The reception desk will be closed. Exterior and interior security patrols will be conducted.
- Building Access: A valid keycard will be required for entry into the building and your desired floors.
- Janitorial Service: Services will not be provided during this scheduled closure. Normal services will resume the following business day.
- Energy Conservation: Please turn off all unnecessary electrical equipment such as computers, monitors, and desk/task lights not needed while you are away from the office
- Property Management Office: Wright Runstad & Company also recognizes the Thanksgiving holiday and will not have staff on-site during the building closure.

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If you have any questions or concerns, please contact your agency representative:

For DOC email: DOCHQmanagementservices@doc1.wa.gov
For DOR email: DORofficeservices@dor.wa.gov

This bulletin and other recent bulletins can be found posted on the ELG Building website at www.elgbuilding.com .

Sincerely,

Wright Runstad & Company
Elgbmgmt@wrightrunstad.com
Property Management
360-528-4020