

## Tenant Bulletin

**Date:** July 18, 2019  
**To:** Edna Lucille Goodrich Tenants  
**From:** Amy Lamb, Property Administrator  
**Re:** **City Road Work on Linderson, Carpet Cleaning, Parking Lot  
& Window Cleaning**



### City Road Work On Linderson

*Monday, July 22<sup>nd</sup> – Saturday, August 3<sup>rd</sup>*

The City of Tumwater will be working on roads during the above dates from 7am – 7pm Monday through Saturday to complete some crack and seal projects. They are expected the traffic on Linderson Way to be significantly impacted during this time. For a complete letter with their details please visit their website at [www.ci.tumwater.wa.us/Chip-Seal](http://www.ci.tumwater.wa.us/Chip-Seal)

### Carpet Cleaning

*Monday, July 22<sup>nd</sup>*

The regular monthly carpet spot cleaning will occur after hours on Monday, July 22<sup>nd</sup>. If you are aware of a spot or stain in your cubicle, office or area please report its location to your agency representative by Monday at noon.

### Parking Lot

*Friday, July 19<sup>th</sup> – Sunday, July 21<sup>st</sup>*

Please see the map below and ensure that you do not park in any stalls in the green box Friday – Sunday. This should be the final phase to complete the Parking Lot project.



### Window Cleaning

*Exterior Glass Cleaning – Thursday & Friday July 25<sup>th</sup> & 26<sup>th</sup>*

*Interior Glass Cleaning – Saturday & Sunday August 3<sup>rd</sup> & 4<sup>th</sup>*

Preparing for the Interior Glass Cleaning you will be required to remove all items from your relite glass and items in front of the windows and windowsills. Plants are especially important to put inside your cubicle or office before you leave on Friday, August 2<sup>nd</sup>.

This bulletin and other recent bulletins can be found posted on the ELG Building website at [www.elgbuilding.com](http://www.elgbuilding.com).

Sincerely,

Wright Runstad & Company  
Property Management  
360-528-4020